

## **Examination board deliberation criteria**

### **Faculty of Applied Sciences (2018-2019)**

---

#### General rules

1. The exam board awards credits for all courses involving an evaluation and for which the student has received a mark of 10/20 or more and completed all the relevant mandatory learning assignments.
2. At its discretion, and taking into account all of the student's marks throughout the year, the board may rule that the student has passed certain courses despite not having received a 10/20 mark, and award the corresponding credits.

In particular, the board will possibly award the credits for one course worth a maximum of 6 credits for which the student has earned a mark of 8/20 or 9/20, if he/she has earned all the other credits of the relevant programme in his/her annual plan of study with a mark of 10/20 or above and if his/her overall annual average mark is considered to be sufficient.

3. The board shall rule that a student has completed his annual plan of study when they have received all the corresponding credits.

#### Programme completion and honours

4. The board shall rule that a student has completed their study programme when they have passed – or earned recognition for – all the courses making up the programme
5. The board grants students who complete the programme a degree class based on the overall average of marks earned for all courses subject to evaluation that make up her/his study programme. When calculating this average, each mark is weighted according to how many credits the corresponding course is worth.

Degree classes are granted as follows:

- *satis bene*: 12/20;
- *cum laude*: 14/20;
- *magna cum laude*: 16/20;
- *summa cum laude*: 18/20.

Students whose average is less than 12/20 will complete the programme but receive an ordinary degree (no class)

6. The exam board may decide to depart from the above guidelines, provided this decision is motivated.

*Specific rules for exam boards at the bachelor level*

7. Students who have earned 45 credits or more among the year 1 classes can continue their study programme.
8. The exam board shall declare held back students who have not passed – or earned recognition for – 45 credits among the 60 that make up year 1.

The board may however, at its discretion, allow to move on the student who has earned between 30 and 44 credits among year 1 courses.

9. The exam board shall award credits for courses and rule that students have completed their first year only if they have completed all the mandatory assignments and sat all first-term exams. These exams are mandatory and condition the participation to the other exams of the academic year.

*Specific rules for exam boards at the master level*

10. Students who still have to acquire between 1 and 15 bachelor credits cannot be awarded more than 90 credits from the master programme before they get their bachelor degree.
11. Students who still have to acquire more than 15 bachelor credits cannot be awarded more than 60 credits (resp. 30 credits) from the master programme for master studies in 120 credits (resp. 60 credits) before they get their bachelor degree.